DDD Stakeholder Collective

Purpose: Foster open and clear communication by providing updates and facilitating a feedback loop with DDD's stakeholders

Meeting Agreements:

- Mute microphone when not speaking
- One person talks at a time
- Be respectful of others' perspectives
- Listen to understand before providing solutions

People: Self-Advocates, Families/Guardians, Community Support Providers, CHOICES Case Management Providers, Family Support Coordinators, DD Council members, SD Supporting Families Community of Practice, and DDD staff

Date: October 20, 2021 Time: 3pm -4:30 Location: Zoom

pm CT

Agenda Item	Owner	I or D Info Decision	Desired Outcome	Come Prepared to	Time Allotted
1. Welcome & Standing Items • Members of the Collective • Review of Agenda & Meeting Agreements • Navigating Zoom • Assigning Roles Timekeeper: Jamie Recorder: Dona Chat Box Monitor: Katie K Waiting Room: Jaze Sollars	Joey Younie	I	We review the purpose of the Stakeholder Collective sessions and which stakeholders are invited We revise agenda to reflect our current priorities and engage team member through roles.	Add your name, role and which group you are representing (if applicable) to the chat box	5 mins
 2. Follow up from July Stakeholder Collective FS 360 Trajectory & update Front Door to Supports Trajectory & update 	Julie H	I	Stakeholders know what actions DDD has taken since the last time we met, obstacles met and what still needs to happen.		5 mins

Julie Hand reviewed the Front Door to Supports Trajectory. See slide with Trajectory for details. The DDD Intake Specialist has been hired and is currently undergoing training and working towards certification. Will convene a workgroup in 2022 to address the bullet points outlined and get into more practical application of this Trajectory.

Julie also reviewed the Family Support 360 Trajectory. See slide. She focused on the What We Want section:

- town hall meetings are being considered for information gathering for the FS 360 waiver renewal
- applications are being accepted for an opening on the Family Support Council
- DDD has 3 certified Safety Care Trainers, 2 of which are also certified in Safety Care for Families

Continuum of Care – Community Services:	Jaze	I	All attendees have a clear understanding of opportunities	Ask questions, offer suggestions	20 mins
• Family Support 360			to contribute and timeline	348863110113	
Waiver Renewal process					
& timeline					
 Exploring behavior 					
consultation as a service					
 FS 360 survey 					

Jaze reviewed the timeline for the FS 360 waiver renewal. See slide for details. If all goes well, implementation of the renewal will occur June 1, 2022. She described a new waiver service DDD intends to add that will cover "other therapies" such as equestrian, aquatic, art, and music therapy. The expansion of behavioral supports such as Safety Care for Families and Community Collaboration are also being considered within Family Support 360.

4. Continuum of Care –	Joey	DDD provides an update on the	Ask questions &	10 mins
Community Services:		status of the rate methodology	share ideas	
 Rate Methodology 		review, which is required by		
Workgroup		CMS and SB147		

Joey provided an update on the Rate Methodology workgroup. She pointed out the rate is reviewed every 5 years per requirement and is specific to the CHOICES waiver. Both the workgroup and the Rate Methodology Steering Committee will be meeting on 10/25/2021.

 5. Continuum of Care – Communication: Stakeholder Engagement & Education Informational video series & surveys 	Julie H	Attendees know what DDD is doing to address communication with stakeholders	Ask questions, contribute ideas	15 mins
Stakeholder meetingsDraft waiver manual	Jaze			

Julie reviewed the activities that have occurred and are ongoing surrounding Stakeholder Engagement and Education. This meeting today is our third Stakeholder Collective meeting this year. She provided the frequency of when the other activities happen. Julie shared that DDD is developing brief informational videos to include such topics as What is an ISP, What is Self-Direction, Selecting a Provider and Eligibility. Jaze talked about two waiver manuals that are being drafted by DDD to serve as a "one stop shop" for policies and procedures. One manual will be on CHOICES and the other on FS 360. The intention is to house these manuals on the Department of Social Services website since they are the Operating Authority for Medicaid Waivers.

6. Continuum of Care – Provider Capacity: Regional Crisis Center RFP Training Manager Transportation Agency with Choice Technology Committee Community Collaboration & Open Futures Learning Roles & Responsibilities workgroup & related training LifeCourse Nexus Workgroups PCT & CtLC learning	Joey Jaze S Jamie M Julie H	DDD shares information about activities & initiatives designed to increase the capacity of providers in SD.	Present questions, offer ideas	30 mins
opportunities				

Regional ICF's – contract negotiations are in progress now. The goal is to have ICF level of care available in the community.

<u>DDD Training Manager</u> – Katie Kelly was introduced as stepping into this new position with DDD. She will monitor, oversee and manage the behind the scenes work for both internal and external training. Joey asked attendees today to send any training ideas to Katie.

<u>Transportation</u> – DDD continues to work with other Divisions within DHS on this topic. it has also come up in the Rate Methodology workgroup and they are looking at 2 options.

<u>Agency with Choice</u> – within FS 360 this allows a participant to self-direct and hire staff. Recent challenges have occurred that DDD hopes to address through the FS 360 waiver renewal. The goal is to have a solution by June 2022.

<u>DDD Technology Committee</u> – Currently this Committee is conducting interviews with Community Support Providers to gather information about what types of technology is being utilized. The Committee is also seeking information from other states with the intention of designing a plan for South Dakota to write Technology into the waiver as a service.

<u>Community Collaboration</u> – looking to expand into FS 360. To address education and support needs, DDD is providing opportunities for access by Community Support Providers, Case Managers, Families and Participants to the Open Futures Learning platform.

Roles and Responsibilities Workgroup – this group has been meeting since March to update and add detail to the Roles and Responsibilities document. As a result of the updates and changes to this document, provider training has been scheduled. Katie Kelly sent out a list of upcoming trainings with dates and the topic to be covered during each one.

<u>LifeCourse Nexus Workgroups</u> – One workgroup focuses on foundational training in Person Centered Planning and the other workgroup focuses on ISP Development. Be watching for flyers coming out about upcoming Person Centered Thinking and Charting the LifeCourse virtual and in-person trainings.

Learning Opportunities - Katie reiterated the Roles and Responsibilities training series that will kick off on October 25th.

7. Wrap Up:	Julie H	1		5 mins
 Next meeting date – January 19, 2022 What's one thing you appreciated about our time together today – use Chat Respond to poll questions to give feedback on today's meeting 			Mark your calendar! Share one thing you appreciated about today's meeting in the Chat Answer poll questions	

Please send any agenda topics you have for the next Stakeholder Collective meeting to Julie, Jaze or Jamie.